



## Chicago Conservation Corps (C3) Leader Project Proposal Guidelines



### I. General information

- a. Project title
- b. Leader's name & contact info
- c. C3 staff liaison & contact info
- d. C3 partner organization liaison & contact info

### II. Background

- a. Community(ies) to be impacted
- b. Community assets to be mobilized (physical space, institutions, individuals, local economy, associations)
- c. Environmental challenges to be addressed
- d. Anticipated environmental impact

### III. General project description

**QUESTIONS?** Contact Marissa Strassel, DOE at (312) 743-9283  
Email: [marissa.strassel@cityofchicago.org](mailto:marissa.strassel@cityofchicago.org)

DOE Project Number: \_\_\_\_\_  
Repeating Project: \_\_\_\_\_  
Season: \_\_Winter \_\_Spring \_\_Summer \_\_Fall



## Chicago Conservation Corps (C3) Leader Project Proposal Guidelines



### IV. Describe your plans for:

- a. Involving community (outreach to potential partners, PR, volunteer recruitment, etc.)
- b. Implementing the project (obtaining materials/tools, event outline if applicable, arrangements for meeting space, etc.)
- c. Follow-up (at least one follow-up action in community, measuring environmental impacts, final report, evaluation)

### V. Project management

- a. Estimated hours: preparation and implementation
- b. Projected timeline
- c. Materials/tools needed
- d. Budget
- e. Location

### VI. Long-term sustainability possibilities

Notes: